



Department of Energy
Richland Operations Office
P.O. Box 550
Richland, Washington 99352

JUL 06 1999

Prospective Offerors

**REQUEST FOR PROPOSALS (RFP) NO. DE-RP06-99RL13989 (WORKERS'
COMPENSATION CLAIMS SERVICES) - AMENDMENT MOO3**

The attached amendment provides a change to Clause L.5, item 4. The referenced Clause H-12 is modified to read as "Clause H-11". The hour and date specified for receipt of Offers is not extended. Any comments or questions may be mailed to U. S. Department of Energy, Richland Operations Office, P.O. Box 550, MSIN A7-80, Richland, Washington 99352.

Sincerely,


Richard O. Puthoff
Contracting Officer

PRO:JMP

Attachment

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE 99RL13989		PAGE 1 OF 2
2. AMENDMENT/MODIFICATION NO. M003	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. 99RL13989.000	5. PROJECT NO. (if applicable) n/a	
6. ISSUED BY CODE U. S. Department of Energy Richland Operations Office 825 Jadwin Ave., MS A7-80 Richland, Washington 99352		7. ADMINISTERED BY (if other than item 6) CODE Same as item 6.		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, city, county, state and zip code)		<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. DE-RPO6-99RL13989 <input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11) 06/18/99 10A. MODIFICATION OF CONTRACT/ORDER NO. 10B. DATED (SEE ITEM 13)		
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning 1 copies of the amendment. (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

n/a

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This amendment provides revised Clause L.5, item 4.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Richard O. Puthoff	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

- of proposed management personnel and any subcontractors and the area(s) of work each will perform;
3. the Offeror's demonstration that the Qualification Criterion contained in Section M, *Evaluation of Factors for Award*, of this Solicitation is satisfied;
 4. A completed Section B with the fixed unit prices entered for the base year and each option year. The Offeror's prices specified in Section B, B-3, shall include administrative expenses and profit associated with processing payments through DOE's Claimant Benefit Payment Account, Clause H-11.
 5. A completed Section H, H-1, *Key Personnel*. Information associated with the personnel listed in Section H, will be considered in evaluating the offeror's proposal.
 6. *Offeror Representations and Certifications* (see Section K, *U.S. Department of Energy Representations, Certifications, and Other Statements of Bidders/Offerors*);
 7. Identification of the Offeror's preferred commercially available interactive claims management software;
 8. Remittance Address: if the Offeror's remittance address is different from the address shown on the SF-33, such address shall be furnished, including zip code;
 9. The name, address, telephone number, and facsimile number of the individual in the Offeror's firm to be contacted, if necessary, during evaluation of the proposal;
 10. The complete formal name and address of the Offeror's organization and/or other participants which would be utilized in any resulting contract and provide the Dun and Bradstreet Ltd., "DUNS" number for the prime contractor;
 11. The name of the Offeror's organizational unit to be responsible for the work proposed; and
 12. The acknowledgments of receipt of all amendments to this Solicitation.
 13. The offeror shall provide audited (reviewed by a CPA is acceptable) financial statements for the three most recent accounting periods which should include: a balance sheet, statement of operations (profit and loss), statement of changes in financial position, and related explanatory notes. If the offeror is a joint venture or other combination, this data should be provided for each entity. DOE reserves the right to obtain additional financial information from offerors in order to determine financial responsibility.